



Horizon 2020 – Marie Curie Skłodowska Actions

A_MADAM
Advanced design rules for
optiMAl Dynamic properties of
Additive Manufacturing products

ImPossible design

Description of the procedure for application
and personal data handling

Kraljevo, January 2019

The rules for participation

The rules for participation will refer to mechanical designers, industrial designers, students of mechanical design and students of industrial design **older than 18 years**. The required age and level of education provide legal conditions, but also the legitimate basis, to assume that the participants will be able to properly understand the information provided, make educated decisions and accept responsibilities for their actions. Therefore, the children and adults who are not able to give their informed consent will not be involved in the competition.

The procedure for application and personal data handling

The procedure for application consists of the following steps:

1. The application is performed on-line, using the website of the competition and the account that the applicant has created by selecting an alias and a password; after the creation of the account, the participant submits his/her name and an e-mail for contact; the name and the e-mail address are kept in a password-protected and encrypted database;
2. The applicant will be introduced to the application procedure through an on-line form. The form will require him/her to confirm that he/she has read the description of each of the three steps defined and, in addition, that he/she understands the procedure for application before he/she may proceed with it;
3. The applicant will be provided with another on-line form that will represent the Information sheet according to the template presented in the section "Templates". The information sheet will:
 - present the organizers;
 - clearly state that the competition is an outreach activity of the project A_MADAM and briefly explain the basic content and goals of the project A_MADAM, MSCA action and Horizon 2020 programme.
 - clearly list all the conditions for participation,
 - explain the concept of the competition;
 - present the concepts of protection of intellectual property rights in the competition;
 - indicate the timelines;
 - explain the application procedure;
 - present the prizes and explain the procedure and conditions for awarding the prizes;
 - explain the data protection concepts and procedures;
 - provide instructions for further information;

The applicant will be required to confirm that he/she has understood each of the conditions for participation in the competition, and that he/she understands the basic content and goals of the project, the action and the programme before he/she is allowed to proceed with the procedure;

4. Then the applicant will be allowed to download the templates of the Declaration of honour and the Informed consent form; he/she will be requested to print, sign and keep the documents;

5. After the applicant provides the confirmation that he/she has signed the Declaration of honour and the Informed consent form, he/she may submit a file with a 3D model;
6. After expiration of the application period, the database with names and contact emails is disconnected from the Internet for data security reasons.
7. 3D models are provided to the jury of the competition for ranking;
8. After the ranking, the winners are invited (using the email connected to the alias) to verify their identity within the specified timeframe; the applicant verifies himself /herself by coming to the premises of the organizers of the competition, where he /she retrieves his/her name from the database by using the password for the account and submitting a valid ID document with the same name as the name retrieved from the database;
9. After the verification, the winners are required to submit the Declaration of honour and the Informed consent form signed on the date when the participant applied for participation in the competition;
10. The failure to verify the identity within the specified timeframe or to provide a Declaration of honour and the Informed consent form will result in the elimination of the participant from the competition;
11. When the identities of all winners are verified, the prizes are awarded and the winning models are presented at the website of the competition and at the exhibition; the names of the winners are the only personal data about the winners of the competition that are presented, and even the name of a participant may be replaced by the respective alias at the specific request of the participant made during the verification of his/her identity;
12. The database with personal data will be deleted five years after the end of the project A_MADAM